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Georgia District Civitan Foundation, Inc.

Tax No. 58-6107312
 Georgiacivitan.org or Civitan.org
 2454 Monterey Drive, N.E.
 Marietta, GA 30068-3050



Louise Crapps
 Treasurer
 (770) 971-1833
 louisecrapps@bellsouth.net

COMPETITIVE MATCHING GRANT APPLICATION

Club Name: _____ Contact Name: _____

Contact Phone: _____ Club Size: _____

Name of Project: _____

Location of Project: _____

Estimated Start Date: _____ Completion Date: _____

Total Estimated Cost of Project \$ _____ Grant Amount Requested: \$ _____

THE PROJECT

(Attach Addition Sheets if needed)

Please describe in detail who will benefit from this project.

What will be the results of the project if a Matching Grant is not granted for this project?

Describe actual costs (estimates if actual not available) in detail or attach detailed project description.

Describe how this project increases Civitan Awareness: _____

How many Civitan man-hours are anticipated to complete this project? _____

How many Non-Civitan man-hours are anticipated to complete this project? _____

Will all requisite permits and governmental approvals necessary for project? Yes _____ No _____

Is the project consistent with the articles of incorporation, bylaws, and policies of the Foundation and Civitan International? Yes _____ No _____

Will the applicant keep complete and detailed financial records for the project and, upon request, make such records available to the Foundation for review and/or inspection? Yes _____ No _____

Will the net proceeds from the Project be distributed only for charitable purposes, which may include but not be limited to, the Foundation, Civitan International, Civitan International Research Center or other charitable organizations exempt from federal income tax? Yes _____ No _____ If no, please attach written explanation regarding the use of the net proceeds from this event.

Will any part of the net proceeds from the event inure to the personal benefit of any private individual affiliated in any manner with the club, district, or Foundation? Yes _____ No _____

Does the applicant indemnify and hold harmless the Georgia District Civitan Foundation, Inc. from any loss, damage, claim or liability (including reasonable attorney fees) incurred by reason of the Member's gross negligence or willful misconduct? Yes _____ No _____

CERTIFICATION

Applicant certifies that this application is authorized by the sponsoring Civitan Club and that the person(s) signing below are authorized by the Civitan Club to execute and submit this application. The answers to the questions above are true and correct to the best of the knowledge of the persons executing this application. Furthermore, the Civitan Club indemnifies and holds harmless the Georgia District Civitan Foundation, Inc. from any loss, damage, claim or liability (including reasonable attorney fees) incurred by reason of any of its member's gross negligence or willful misconduct in connection with the event.

Is your Civitan Club current in all IRS federal tax filings? Yes _____ No _____	Date of last filing: _____
Is your Civitan Club incorporated and in good standing with the GA Secretary of State's corporate annual Filings? Yes _____ No _____	Date of last filing: _____
Is your club current in all required Civitan International and Civitan International Georgia District dues and assessments? Yes _____ No _____	

REQUIRED SIGNATURES

Club President	Club Treasurer
Print Name:	Print Name:
Signature:	Signature:
Date submitted:	Date received by Foundation:

SEND COMPLETED & SIGNED APPLICATION TO BOTH

Connie McManus, Committee Chair 590 Oakledge Drive Marietta GA 30060 (770) 427-3111 Constancemcmanus@yahoo.com	Trent Allen, Committee 619B Glenwood Avenue SE Atlanta, GA 30312 (770) 540-0447 (c) Cbh.trentallen@gmail.com
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GENERAL INFORMATION

The major purpose of our Matching Grant Program is to provide clubs, the district or the foundation with matching funds for local service projects which do not have other sources of funding and which, without grants from the Foundation, might not be feasible. The trustees at their annual meeting shall determine the amount of project and grant funds that shall be available for the budget year. This amount shall be determined based on the current assets of the foundation and its income for the past twelve months.

Matching grant applications are considered on a competitive basis. Priority may be given to projects directly supporting organizations for persons with Intellectual or developmental disabilities (“IDD”). It is not standard procedure for the Foundation to grant funds to national or state organizations which have their own sources of funding or which may get funds from federal, state, or local governments. Such grant requests may be considered by the Foundation but will not be given priority.

Matching grant applications must be timely filed on the form provided by the Foundation during the planning stages of the event. The trustees will review the application at its next meeting or if appropriate, the Trustee chairperson may immediately forward the application to the Trustees for their consideration and vote by telephone or email. The Chairperson or the Treasurer will notify the applicant when the trustees have finalized a decision on the application. Evidence of project matching funds will be required by the Treasurer prior to paying the grant matching funds to the Club or District. For more information, please refer to the Foundation’s policies posted online at <https://www.georgiacivitan.org/>.

FOUNDATION USE ONLY

DATE RECEIVED: _____ RECEIVED BY: _____

RESOLUTION:

APPROVED YES _____ OR NO _____ DATE: _____ BY: _____

IF APPROVED TREASURER IS AUTHORIZED TO DISPENSE FUNDS TO CLUB OR DISTRICT PROVIDED SUFFICIENT EVIDENCE OF MATCHING GRANTS FUNDS FROM PROJECT HAVE BEEN RECEIVED.

OTHER COMMENTS: